



Prospectus 2020

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Welcome to The Corner House Day Nursery, part of Cygnets Day Nurseries Ltd. We have been established since 1997 and are registered for children aged from 3 months to 5 years on a full or part-time basis. Ofsted rated us Outstanding in 2017.

We provide excellent care and education for children 51 weeks per year, Monday to Friday, 8am – 6pm. We offer a minimum of 2 full days for our 0-2-year olds and a minimum of 3 sessions a week, i.e. 1 full day and a half day, or 3 half days for our 2-5-year olds.

The nursery is situated on Portchester Road, a quiet residential area of Bournemouth with a wonderful, brightly decorated house, including 6 rooms with lots of light and a home from home feel about them. We also have a large, secure garden for the children to have outdoor play in. Security for your child is paramount and entry is via a camera operated system. There is a large car parking area for dropping off and collecting children.

Cookery lessons, music and movement classes, French lessons and outings to the beach are just some of the extra activities that we provide for the children.



MISSION STATEMENT

“We believe a child flourishes best in a happy, caring and stimulating environment where they feel secure within a positive routine. We represent an extended family, helping lay the foundations in a safe and relaxed atmosphere, helping children to succeed in all that they do, now and in the future, and most importantly, give peace of mind to our parents.

We offer praise, encouragement and patience with positive role modelling to enable your child to flourish and develop all the necessary skills to be proud of their achievements as happy, confident individuals. Happy children are more likely to reach their potential.

We operate an open-door policy, where parents/carers are welcome at any time to come and discuss any matter relating to their child.

At Cygnets your child will learn to care for and respect other children and cultures, whilst promoting British values treating everyone with respect.”

OFSTED AND THE EYFS

The nursery is fully registered with Ofsted. Our unique reference number is EY 31 78 69. We were last inspected by Ofsted in 2017 and we achieved an Outstanding rating. The report can be found online at <http://reports.ofsted.gov.uk/>. using our unique reference number. We assess the children following the Early Years Foundation Stage (EYFS) which sets the standards for learning, development and care for children from Birth to 5 years old. The EYFS incorporates the principles of Every Child Matters:

1. Being Healthy
2. Staying Safe
3. Enjoying and Achieving
4. Make a Positive Contribution
5. Achieve Economic Well-being

The EFYS is divided into Prime and Specific areas of learning and development, these are as follows:

Prime Areas

- Personal/Social/Emotional Development
- Physical Development
- Communication and Language

Specific Areas

- Literacy
- Mathematics
- Understanding of the World
- Expressive Art and Design



WORKING IN PARTNERSHIP

It is our policy to ensure all staff work closely with parents in a programme of care and education for your child and to work as closely as possible, to provide a stimulating environment. We also encourage the children to comment on their learning experiences and environment. This feedback is used to further develop our planning. We use an online assessment tool called eyLog. There is further information at the bottom of this page. The partnership starts when your child settles with us this is when you will meet your child's key person who will be your child's primary carer while your child is in their allocated room as detailed on page 5. If you have any concerns about your child's care or development you are welcome to speak to your child's key worker or a member of the management team at any time.

There will also be the opportunity to come and discuss your child's progress/development during parents evening held twice a year. By doing this, it helps provide the next step of your child's development with their key person. These dates will be notified on the notice board, and the monthly newsletters. To ensure that we are as environmentally friendly as possible we only e-mail information out to parents, such as newsletters and progress reports.

We also encourage parental involvement by introducing their professional skills to the children. We liaise with other settings that a child may also attend, sharing knowledge of the child's development. We also link with the local schools, other professionals related to child development as well as professionals in the community i.e. Police, Fire Brigade etc.

Measuring your child's progress

Our assessments of the children are completed on a tablet using an online early learning journal called eyLog.

Parents/carers are given a log-in and are then able to have instant access to their child's learning journey, including observations, photos and videos.

Parents/carers can make comments or like what they see and also upload their own photos and videos of their children.

OUR TEAM

Staffing ratios are in accordance with EYFS regulations:

- 0-2 yrs = 1:3
- 2-3 yrs = 1:4
- 3-5 yrs = 1:8

Children are cared for by qualified staff who hold childcare and education level 2 qualifications and above. All staff also have a first aid qualification. All staff have been through a rigorous selection process and have been DBS checked. We also have modern apprentices who are training towards their qualification in childcare. They support the rooms and are only counted in ratio when covering for staff. Staff are given additional roles of responsibility and a list of these can be found on the notice board. It is important for us to share our good practice and therefore students from the local schools and colleges are given the opportunity to do work experience within the nursery. These are not included in the staffing ratios.





Safeguarding

As a care provider registered with Ofsted we are required to follow the Safeguarding Vulnerable Group Act (2006). We will at all times share any concerns we may have about your child. However, we do have a duty to refer to the Children's Social Care Services and Ofsted if we suspect that child abuse is taking place. Our first concern will always be the welfare of your child. Further information can be found in our Safeguarding Policy available from our staff.

Health and Safety

It is the policy of Cygnets Day Nurseries Ltd. to carry out all Health and Safety Procedures to ensure, so far as reasonably practicable, the health, safety and welfare of all employees, children, parents/carers and all persons likely to be affected by our operations including the general public, where appropriate.

Children are parents/carers' responsibility in the car park. Please ensure you supervise your child at all times. The Corner House Day Nursery CANNOT be held responsible for any claims, losses or damage of any nature whatsoever.

Mobile Phones and Recording Devices

Please be aware to ensure the protection of our children it is forbidden to use mobile phones or any kind of recording devices whilst on the premises.

GENERAL INFORMATION

Opening times: 8:00am-6:00pm*

Sessions: 8:00am-1:00pm/1:00pm-6:00pm

Rooms

Cygnets	3 -15 months
Ducklings	15-24 months
Robins	24-30 months
Woodpeckers	30 months - 3 years
Puffins	3-5 years

* A pre-booked 7.30am breakfast session is available at an extra cost.

Garden

We have a large professionally designed garden which allows us to offer an enhanced outdoor learning environment. Use of this outdoor space is vital to your child's development. To make full use of this space in all-weather we request that you provide us with a named hat and sun cream during sunny weather and a splash suit and wellington boots during the wetter colder weather.



GENERAL INFORMATION

Fees: Full day £59; Sessional £31

Children who attend five full days a week are entitled to a 5% discount. Siblings are entitled to a 5% discount on their fees if they attend for 2 days and 10% for three or more days attendances. Fees include meals and snacks. Fees are paid by Standing Order or Bank Transfer on the 1st of each month unless special arrangements have been authorised.

You will be required to pay a £50 registration fee which is non-refundable and a deposit of £200 for children who attend full time and £100 for part time children. This will be returned when your child leaves our care as long as the appropriate notice has been given. One month's notice is required to withdraw your child/children from the nursery or the deposit will be forfeited. Further information on our fees can be found on our terms and conditions which will be given to you when you register your child with us.

Early Years Funding

The Corner House Day Nursery is able to claim for the Educational Grant funding for some children who are over 2 years old and who are eligible. All children aged over 3 years old are entitled to 15 hours of funding (term time only). Some parents/carers may be eligible to claim for additional hours (30 hours funding) if they have an eligibility code which is available online at www.childcarechoices.gov.uk.

There are a limited number of fully funded places at times and days set by us. If you require other days and times, then there will be a charge for the enhanced care which we provide that is not covered by the funding. Full details will be given at the settle in sessions or for further information contact our nursery manager.

Settling in

We offer a settling in procedure of 2 x 2-hour sessions to all children to allow your child to settle into the nursery and for children and parents to become acquainted with their key workers and other carers. The 1st session is with a parent and in the 2nd session the parents leaves their child with us.

Mealtimes – Nutrition

We operate a healthy eating policy across the whole of the nursery. Children are encouraged to make healthy decisions about what they eat and are educated about having a healthy lifestyle where appropriate. To ensure that we comply with current legislation we regularly check the Food Agency website: www.food.gov.uk. Meals are cooked daily on the premises using fresh fruit and vegetables by our chef and provide a healthy and nutritious diet for the children.

Breakfast can be provided. A snack is served at 9.30am, lunch is at 11.30am and afternoon tea is served at 3.30pm. For all children, we ask parents/carers to provide a personal, named beaker so it can be filled with fresh water and made accessible throughout the day. Special diets can be catered for.